

Date: 27/11/2024.

Location Srikalahasti

**Letter of Intent**

Dear V. Mahesh Babu.

We are pleased to inform that you have been shortlisted for a fixed term employment at Quess Corp Limited and would be deputed at our Client premise at Arikoram, Tiruthani Road, Tiruchirappalli Assembling operator, Quality for a fixed term on the following terms and conditions:

1. Your tentative date of joining will be \_\_\_\_\_
2. The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated.
3. You would undertake to abide by the code of conduct and ethics prescribed by the client as well as Quess. Any violation of the code of conduct and ethics would be subjected to appropriate and stringent disciplinary action including termination of service.
4. This contract would be exclusively with Quess and you shall never be deemed to be the employee of Client, where you have been deputed.
5. The annual CTC offered to you will be INR 2,10,000/-

In addition to the points mentioned above, upon joining which is subject to satisfactory and positive clearance of background verification check you would be governed by the standard employment rules of Quess(Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules as defined in the Fixed Term Employment Contract and you are required to read both of them in conjunction.

The above is based on current policies of the company; any change in the policy impacting the above points will be communicated through policy communications channel.

All the best !!!

With warm regards,



For Quess Corp

HR Consultant

I hereby accept the above mentioned terms and conditions.

Name: V. Mahesh Babu. Signature: V. Mahesh Babu Date: 27/11/2024

Date: 27/11/2024

Location Sri Kalahasti

## Letter of Intent

Dear T. Abishek,

We are pleased to inform that you have been shortlisted for a fixed term employment at Quess Corp Limited and would be deputed at our Client premise at A21 Kanam Tinuthani Road, Tamil Nadu, as Assembling operator, quality for a fixed term on the following terms and conditions:

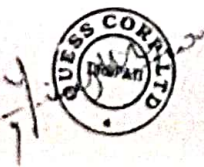
1. Your tentative date of joining will be \_\_\_\_\_
2. The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated.
3. You would undertake to abide by the code of conduct and ethics prescribed by the client as well as Quess. Any violation of the code of conduct and ethics would be subjected to appropriate and stringent disciplinary action including termination of service.
4. This contract would be exclusively with Quess and you shall never be deemed to be the employee of Client, where you have been deputed.
5. The annual CTC offered to you will be INR 2,10,000/-

In addition to the points mentioned above, upon joining which is subject to satisfactory and positive clearance of background verification check you would be governed by the standard employment rules of Quess(Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules as defined in the Fixed Term Employment Contract and you are required to read both of them in conjunction.

The above is based on current policies of the company; any change in the policy impacting the above points will be communicated through policy communications channel.

All the best !!!

With warm regards,



For Quess Corp

HR Consultant

I hereby accept the above mentioned terms and conditions.

 Name: T. Abishek Signature: T. Abishek Date: 27/11/2024

Date: 27/11/2024.Location Sri Kalahasti**Letter of Intent**Dear T. Abhi

We are pleased to inform that you have been shortlisted for a fixed term employment at Quess Corp Limited and would be deputed at our Client premise at Arkonam, Erode Road, Tamil Nadu as Assembling operator, Quality for a fixed term on the following terms and conditions:

1. Your tentative date of joining will be \_\_\_\_\_
2. The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated.
3. You would undertake to abide by the code of conduct and ethics prescribed by the client as well as Quess. Any violation of the code of conduct and ethics would be subjected to appropriate and stringent disciplinary action including termination of service.
4. This contract would be exclusively with Quess and you shall never be deemed to be the employee of Client, where you have been deputed.
5. The annual CTC offered to you will be INR 2,10,000/-

In addition to the points mentioned above, upon joining which is subject to satisfactory and positive clearance of background verification check you would be governed by the standard employment rules of Quess (Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules as defined in the Fixed Term Employment Contract and you are required to read both of them in conjunction.

The above is based on current policies of the company; any change in the policy impacting the above points will be communicated through policy communications channel.

All the best !!!

With warm regards,



For Quess Corp

HR Consultant

I hereby accept the above mentioned terms and conditions.

 Name: T. Abhi Signature: T. Abhi Date: 27/11/2024



Date: 27/11/2024.

Location Sri Kalahasti

**Letter of Intent**

Dear J. Naveen Kumar

We are pleased to inform that you have been shortlisted for a fixed term employment at Quess Corp Limited and would be deputed at our Client premise at ATKommurithan Road, Tamil Nadu as Assembling operator, Quality for a fixed term on the following terms and conditions:

1. Your tentative date of joining will be \_\_\_\_\_
2. The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated.
3. You would undertake to abide by the code of conduct and ethics prescribed by the client as well as Quess. Any violation of the code of conduct and ethics would be subjected to appropriate and stringent disciplinary action including termination of service.
4. This contract would be exclusively with Quess and you shall never be deemed to be the employee of Client, where you have been deputed.
5. The annual CTC offered to you will be INR 2,10,000/-

In addition to the points mentioned above, upon joining which is subject to satisfactory and positive clearance of background verification check you would be governed by the standard employment rules of Quess(Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules as defined in the Fixed Term Employment Contract and you are required to read both of them in conjunction.

The above is based on current policies of the company; any change in the policy impacting the above points will be communicated through policy communications channel.

All the best !!!

With warm regards,



For Quess Corp

HR Consultant

I hereby accept the above mentioned terms and conditions.

Name: J. Naveen Kumar Signature: J.N.K. Date: 27/11/2024.

Date: 27/11/2024.

Location Sri Kalahasti

**Letter of Intent**

Dear P. Naveen.

We are pleased to inform that you have been shortlisted for a fixed term employment at Quess Corp Limited and would be deputed at our Client premise at APJ Konam, Tiruthani Road, Tamil Nadu Assembling operator, Quality for a fixed term on the following terms and conditions:

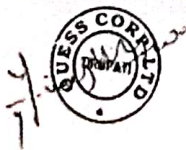
1. Your tentative date of joining will be \_\_\_\_\_
2. The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated.
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4. This contract would be exclusively with Quess and you shall never be deemed to be the employee of Client, where you have been deputed.
5. The annual CTC offered to you will be INR 2,10,000/-

In addition to the points mentioned above, upon joining which is subject to satisfactory and positive clearance of background verification check you would be governed by the standard employment rules of Quess(Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules as defined in the Fixed Term Employment Contract and you are required to read both of them in conjunction.

The above is based on current policies of the company; any change in the policy impacting the above points will be communicated through policy communications channel.

All the best !!!

With warm regards,



For Quess Corp

HR Consultant

I hereby accept the above mentioned terms and conditions.

Name: P. Naveen Signature: P. Naveen Date: 27/11/2024

Date: 27/11/2024.

Location Srikalahasti

## Letter of Intent

Dear K. Mani

We are pleased to inform that you have been shortlisted for a fixed term employment at Quess Corp Limited and would be deputed at our Client premise at Arkanam, Sivuthani Road, Tirumala Assembling operator, Quality for a fixed term on the following terms and conditions:

1. Your tentative date of joining will be \_\_\_\_\_
2. The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated.
3. You would undertake to abide by the code of conduct and ethics prescribed by the client as well as Quess. Any violation of the code of conduct and ethics would be subjected to appropriate and stringent disciplinary action including termination of service.
4. This contract would be exclusively with Quess and you shall never be deemed to be the employee of Client, where you have been deputed.
5. The annual CTC offered to you will be INR 210,000/-

In addition to the points mentioned above, upon joining which is subject to satisfactory and positive clearance of background verification check you would be governed by the standard employment rules of Quess (Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules as defined in the Fixed Term Employment Contract and you are required to read both of them in conjunction.

The above is based on current policies of the company; any change in the policy impacting the above points will be communicated through policy communications channel.

All the best !!!

With warm regards,



For Quess Corp

HR Consultant

I hereby accept the above mentioned terms and conditions.

 Name: K. Mani Signature: K. Mani Date: 27/11/2024



**QUESS**  
WINNING TOGETHER

Location Srikalahasti

Date: 27/11/2024

**Letter of Intent**

Dear D. Rungaraj Prasad

We are pleased to inform that you have been shortlisted for a fixed term employment at Quess Corp Limited and would be deputed at our Client premise at Ankaram, Trisultham Road, T.N. as Assembling operator; Quality for a fixed term on the following terms and conditions:

1. Your tentative date of joining will be \_\_\_\_\_
2. The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated.
3. You would undertake to abide by the code of conduct and ethics prescribed by the client as well as Quess. Any violation of the code of conduct and ethics would be subjected to appropriate and stringent disciplinary action including termination of service.
4. This contract would be exclusively with Quess and you shall never be deemed to be the employee of Client, where you have been deputed.
5. The annual CTC offered to you will be INR 2,00,000

In addition to the points mentioned above, upon joining which is subject to satisfactory and positive clearance of background verification check you would be governed by the standard employment rules of Quess (Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules as defined in the Fixed Term Employment Contract and you are required to read both of them in conjunction.

The above is based on current policies of the company; any change in the policy impacting the above points will be communicated through policy communications channel.

All the best !!!

With warm regards,



For Quess Corp

HR Consultant

I hereby accept the above mentioned terms and conditions.

Name: D. Rungaraj Prasad Signature: D. Rungaraj Prasad Date: 27/11/2024

Date: 27/11/2024

Location Sri Kalahasti

**Letter of Intent**

Dear P. Bharath

We are pleased to inform that you have been shortlisted for a fixed term employment at Quess Corp Limited and would be deputed at our Client premise at Apkorum Poulthani Road, Tamil Nadu as Assembling operator quality for a fixed term on the following terms and conditions:

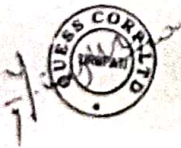
1. Your tentative date of joining will be \_\_\_\_\_
2. The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated.
3. You would undertake to abide by the code of conduct and ethics prescribed by the client as well as Quess. Any violation of the code of conduct and ethics would be subjected to appropriate and stringent disciplinary action including termination of service.
4. This contract would be exclusively with Quess and you shall never be deemed to be the employee of Client, where you have been deputed.
5. The annual CTC offered to you will be INR 2,04,000/-

In addition to the points mentioned above, upon joining which is subject to satisfactory and positive clearance of background verification check you would be governed by the standard employment rules of Quess(Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules as defined in the Fixed Term Employment Contract and you are required to read both of them in conjunction.

The above is based on current policies of the company; any change in the policy impacting the above points will be communicated through policy communications channel.

All the best !!!

With warm regards,



For Quess Corp

HR Consultant

I hereby accept the above mentioned terms and conditions.

Name: P. Bharath Signature: P. Bharath Date: 27/11/2024



Date: 27/11/2024

Location Srikalahasti

**Letter of Intent**

Dear V. Narasimhan.

We are pleased to inform that you have been shortlisted for a fixed term employment at Quess Corp Limited and would be deputed at our Client premise at Ankannam Tiruthani Road, Tamil Nadu as Assembling operator, Quality for a fixed term on the following terms and conditions:

1. Your tentative date of joining will be \_\_\_\_\_
2. The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated.
3. You would undertake to abide by the code of conduct and ethics prescribed by the client as well as Quess. Any violation of the code of conduct and ethics would be subjected to appropriate and stringent disciplinary action including termination of service.
4. This contract would be exclusively with Quess and you shall never be deemed to be the employee of Client, where you have been deputed.
5. The annual CTC offered to you will be INR 210,000/-

In addition to the points mentioned above, upon joining which is subject to satisfactory and positive clearance of background verification check you would be governed by the standard employment rules of Quess (Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules as defined in the Fixed Term Employment Contract and you are required to read both of them in conjunction.

The above is based on current policies of the company; any change in the policy impacting the above points will be communicated through policy communications channel.

All the best !!!

With warm regards,



For Quess Corp

HR Consultant

I hereby accept the above mentioned terms and conditions.

Name: V. Narasimhan Signature: V. Narasimhan Date: 27/11/2024

Date: 27/11/2021

Location Srikalahasti

**Letter of Intent**

Dear SK. Mahammad

We are pleased to inform that you have been shortlisted for a fixed term employment at Quess Corp Limited and would be deputed at our client premise at Arkanam, Thanthani Road, Tamil Nadu as Assembling operator, Quality for a fixed term on the following terms and conditions:

1. Your tentative date of joining will be \_\_\_\_\_
2. The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated.
3. You would undertake to abide by the code of conduct and ethics prescribed by the client as well as Quess. Any violation of the code of conduct and ethics would be subjected to appropriate and stringent disciplinary action including termination of service.
4. This contract would be exclusively with Quess and you shall never be deemed to be the employee of Client, where you have been deputed.
5. The annual CTC offered to you will be INR 810,000/-

In addition to the points mentioned above, upon joining which is subject to satisfactory and positive clearance of background verification check you would be governed by the standard employment rules of Quess (Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules as defined in the Fixed Term Employment Contract and you are required to read both of them in conjunction.

The above is based on current policies of the company; any change in the policy impacting the above points will be communicated through policy communications channel.

All the best !!!

With warm regards,



For Quess Corp

HR Consultant

I hereby accept the above mentioned terms and conditions.

Name: SK Mahammad Signature: SK Mahammad Date: 27/11/2021

Date: 27/11/2024.

Location Sri Kalabasti

**Letter of Intent**

Dear P. Dilip.

We are pleased to inform that you have been shortlisted for a fixed term employment at Quess Corp Limited and would be deputed at our Client premise at Arkonam, Sivukani Road, Tamil Nadu Assembly operator, Quality for a fixed term on the following terms and conditions:

1. Your tentative date of joining will be \_\_\_\_\_
2. The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated.
3. You would undertake to abide by the code of conduct and ethics prescribed by the client as well as Quess. Any violation of the code of conduct and ethics would be subjected to appropriate and stringent disciplinary action including termination of service.
4. This contract would be exclusively with Quess and you shall never be deemed to be the employee of Client, where you have been deputed.
5. The annual CTC offered to you will be INR \_\_\_\_\_

In addition to the points mentioned above, upon joining which is subject to satisfactory and positive clearance of background verification check you would be governed by the standard employment rules of Quess (Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules as defined in the Fixed Term Employment Contract and you are required to read both of them in conjunction.

The above is based on current policies of the company; any change in the policy impacting the above points will be communicated through policy communications channel.

All the best !!!

With warm regards,



For Quess Corp

HR Consultant

I hereby accept the above mentioned terms and conditions.

Name: P. Dilip

Signature: P. Dilip

Date: 27/11/2024.



Telephone Nos.  
Regd. Office : (044) 28522745



Tel/fax : 044 - 26257121 (Padi)  
Web : [www.wheelsindia.com](http://www.wheelsindia.com)

# WHEELS INDIA LIMITED

CIN No. : L35921TN1960PLC004175

**REGISTERED OFFICE:**

21, Pattulos Road, Chennai - 600 002.

**FACTORY:**

Plot No. A-6/2, C2-C6, Thervoy Kandigai Village,  
Gummidipoondi (TK), Thiruvallur-601202.

HR/0125/007

Date:

To,

VIJAY KUMAR . CH, SVA Govt. college

**Sub: Offer Letter**

With reference to the above subject we are pleased to inform that you are provisionally selected subject to medical fitness by company doctor for the post of **APPRENTICE / TRAINEE** on the following terms and conditions:

1. Your Apprenticeship / Trainee period will be for one year from the date of your joining and the same will be extended further for two more years subject to your performance.
2. You are advised to bring the following documents while you report for joining the company:
  - a) Colour photos (4 Passport Size)
  - b) One set Xerox copies of all certificates i.e., SSLC/HSC/TC/Diploma all semester mark sheets and Course completion certificate & Provisional Certificate if available
  - c) Aadhar card / Voter ID / Ration card / PAN Card / Driving License (Original for verification and copies)
3. A detailed order offering the post of Apprentice / Trainee will be issued to you at the time of joining the company.

We wish you all the best and welcome you onboard on 28/12/2025 at **Wheels India Limited, SIPCOT, Thervoy Kandigai, Tiruvallur Dt, TN 601202**

**For Wheels India Limited  
(Caw Division)**

Divakar A  
Dy. Manager



**PLEASE ADDRESS ALL COMMUNICATIONS TO THE FACTORY**



# WHEELS INDIA LIMITED

CIN No. : L35921TN1960PLC004175

**REGISTERED OFFICE:**  
21, Pettukos Road, Chennai - 600 002.

**FACTORY:**  
Plot No. A-6/2, C2-C6, Thervoy Kandigai Village,  
Gummidipoondi (TK), Thiruvallur-601202.

HR/0125/007

Date:

To,

MAHAMMAD SHAIK, SVA Govt College.

**Sub: Offer Letter**

With reference to the above subject we are pleased to inform that you are provisionally selected subject to medical fitness by company doctor for the post of **APPRENTICE / TRAINEE** on the following terms and conditions:

1. Your Apprenticeship / Trainee period will be for one year from the date of your joining and the same will be extended further for two more years subject to your performance.
2. You are advised to bring the following documents while you report for joining the company:
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  - c) Aadhar card / Voter ID / Ration card / PAN Card / Driving License (Original for verification and copies)
3. A detailed order offering the post of Apprentice / Trainee will be issued to you at the time of joining the company.

We wish you all the best and welcome you onboard on 30/2/2025 at **Wheels India Limited, SIPCOT, Thervoy Kandigai, Tiruvallur Dt, TN 601202**

For Wheels India Limited  
(Caw Division)

Divakar A  
Dy. Manager - HR



**PLEASE ADDRESS ALL COMMUNICATIONS TO THE FACTORY**

Telephone Nos.  
Regd. Office : (044) 28522745



Telefax : 044 - 26257121 (Padi)  
Web : [www.wheelsindia.com](http://www.wheelsindia.com)

# WHEELS INDIA LIMITED

CIN No. : L35921TN1960PLC004175

**REGISTERED OFFICE:**

21, Pattukos Road, Chennai - 600 002.

**FACTORY:**

Plot No. A-6/2, C2-C6, Thervoy Kandigai Village,  
Gummidipoondi (TK), Tiruvallur-601202.

HR/0125/007

Date:

To,

K. RAKESH, SVA. Govt. College.

**Sub: Offer Letter**

With reference to the above subject we are pleased to inform that you are provisionally selected subject to medical fitness by company doctor for the post of **APPRENTICE / TRAINEE** on the following terms and conditions:

1. Your Apprenticeship / Trainee period will be for one year from the date of your joining and the same will be extended further for two more years subject to your performance.
2. You are advised to bring the following documents while you report for joining the company:
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  - b) One set Xerox copies of all certificates i.e., SSLC/HSC/TC/Diploma all semester mark sheets and Course completion certificate & Provisional Certificate if available
  - c) Aadhar card / Voter ID / Ration card / PAN Card / Driving License (Original for verification and copies)
3. A detailed order offering the post of Apprentice / Trainee will be issued to you at the time of joining the company.

We wish you all the best and welcome you onboard on 30/4/2025 at **Wheels India Limited, SIPCOT, Thervoy Kandigai, Tiruvallur Dt, TN 601202**

For Wheels India Limited  
(Caw Division)

Divakar A  
Dy. Manager - HR



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# WHEELS INDIA LIMITED

CIN No. : L35921TN1960PLC004175

**REGISTERED OFFICE:**

21, Pattulos Road, Chennai - 600 002.

**FACTORY:**

Plot No. A-6/2, C2-C6, Thervoy Kandigai Village,  
Gummidipoondi (TK), Thiruvallur-601202.

HR/0125/007

Date:

To,

N. KUSHINDRAS VA Govt. College,

**Sub: Offer Letter**

With reference to the above subject we are pleased to inform that you are provisionally selected subject to medical fitness by company doctor for the post of **APPRENTICE / TRAINEE** on the following terms and conditions:

1. Your Apprenticeship / Trainee period will be for one year from the date of your joining and the same will be extended further for two more years subject to your performance.
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  - c) Aadhar card / Voter ID / Ration card / PAN Card / Driving License (Original for verification and copies)
3. A detailed order offering the post of Apprentice / Trainee will be issued to you at the time of joining the company.

We wish you all the best and welcome you onboard on 3rd 2/2025 at **Wheels India Limited, SIPCOT, Thervoy Kandigai, Tiruvallur Dt, TN 601202**

For Wheels India Limited  
(Caw Division)

Divakar A  
Dy. Manager - HR



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Regd. Office : (044) 28522745



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Web : [www.wheelsindia.com](http://www.wheelsindia.com)

# WHEELS INDIA LIMITED

CIN No. : L35921TN1960PLC004175

**REGISTERED OFFICE:**

21, Pattukos Road, Chennai - 600 002.

**FACTORY:**

Plot No. A-6/2, C2-C6, Thervoy Kandigai Village,  
Gummidipoondi (TK), Tiruvallur-601202.

HR/0125/007

Date:

To,

SUBHAKAR BEHERA, SUP, Govt College

Sub: Offer Letter

With reference to the above subject we are pleased to inform that you are provisionally selected subject to medical fitness by company doctor for the post of **APPRENTICE / TRAINEE** on the following terms and conditions:

1. Your Apprenticeship / Trainee period will be for one year from the date of your joining and the same will be extended further for two more years subject to your performance.
2. You are advised to bring the following documents while you report for joining the company:
  - a) Colour photos (4 Passport Size)
  - b) One set Xerox copies of all certificates i.e., SSLC/HSC/TC/Diploma all semester mark sheets and Course completion certificate & Provisional Certificate if available
  - c) Aadhar card / Voter ID / Ration card / PAN Card / Driving License (Original for verification and copies)
3. A detailed order offering the post of Apprentice / Trainee will be issued to you at the time of joining the company.

We wish you all the best and welcome you onboard on 26/12/2025 at **Wheels India Limited, SIPCOT, Thervoy Kandigai, Tiruvallur Dt, TN 601202**

For Wheels India Limited  
(Caw Division)

Divakar A  
Dy. Manager - HR



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Regd. Office : (044) 28522745



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# WHEELS INDIA LIMITED

CIN No. : L35921TN1960PLC004175

**REGISTERED OFFICE:**

21, Pattulos Road, Chennai - 600 002.

**FACTORY:**

Plot No. A-6/2, C2-C6, Thervoy Kandigai Village,  
Gummidipoondi (TK), Tiruvallur-601202.

HR/0125/007

Date:

To,

PRAVEEN M, SVA, Govt College,

**Sub: Offer Letter**

With reference to the above subject we are pleased to inform that you are provisionally selected subject to medical fitness by company doctor for the post of **APPRENTICE / TRAINEE** on the following terms and conditions:

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  - c) Aadhar card / Voter ID / Ration card / PAN Card / Driving License (Original for verification and copies)
3. A detailed order offering the post of Apprentice / Trainee will be issued to you at the time of joining the company.

We wish you all the best and welcome you onboard on ~~28~~ 1/2025 at **Wheels India Limited, SIPCOT, Thervoy Kandigai, Tiruvallur Dt, TN 601202**

For **Wheels India Limited**  
(Caw Division)

  
Divakar A  
Dy. Manager - HR



**PLEASE ADDRESS ALL COMMUNICATIONS TO THE FACTORY**



Phone Nos. : (044) 28522745  
Office



Telefax : 044 - 26257121 (Padi)  
Web : [www.wheelsindia.com](http://www.wheelsindia.com)

# WHEELS INDIA LIMITED

CIN No. : L35921TN1960PLC004175

**REGISTERED OFFICE:**  
21, Pattulos Road, Chennai - 600 002.

**FACTORY:**  
Plot No. A-6/2, C2-C6, Thervoy Kandigai Village,  
Gummidipoondi (TK), Thiruvallur-601202.

HR/0125/007

Date:

To,

AMIL K. S.V.N., Govt College,

**Sub: Offer Letter**

With reference to the above subject we are pleased to inform that you are provisionally selected subject to medical fitness by company doctor for the post of **APPRENTICE / TRAINEE** on the following terms and conditions:

1. Your Apprenticeship / Trainee period will be for one year from the date of your joining and the same will be extended further for two more years subject to your performance.
2. You are advised to bring the following documents while you report for joining the company:
  - a) Colour photos (4 Passport Size)
  - b) One set Xerox copies of all certificates i.e., SSLC/HSC/TC/Diploma all semester mark sheets and Course completion certificate & Provisional Certificate if available
  - c) Aadhar card / Voter ID / Ration card / PAN Card / Driving License (Original for verification and copies)
3. A detailed order offering the post of Apprentice / Trainee will be issued to you at the time of joining the company.

We wish you all the best and welcome you onboard on 28/1/2025 at **Wheels India Limited, SIPCOT, Thervoy Kandigai, Tiruvallur Dt, TN 601202**

For **Wheels India Limited**  
(Caw Division)

Divakar A  
Dy. Manager



**PLEASE ADDRESS ALL COMMUNICATIONS TO THE FACTORY**

Phone Nos. : (044) 28522745  
Office



Telefax : 044 - 26257121 (Padi)  
Web : [www.wheelsindia.com](http://www.wheelsindia.com)

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HR/0125/007

Date:

To,

PATANI ZARBEENA FATHIMA, SVA Govt. College

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For Wheels India Limited  
(Caw Division)

Divakar A  
Dy. Manager - HR



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Gummidipoondi (TK), Thiruvallur-601202.

HR/0125/007

Date:

To,

JAYA KRISHNA . K , SVA, Govt College

**Sub: Offer Letter**

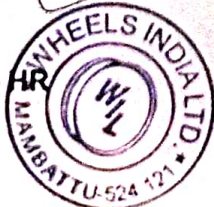
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For Wheels India Limited  
(Caw Division)

Divakar A  
Dy. Manager - HR



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